

St. Mark's Anglican Church



Annual Report 2017

In Memoriam

Doris Thistle
Neil Payne
Reginald Thorne
Barbara Coles
John Hiscock

Margaret Reid
Susan Brown
Murray Evans
John Hatcher
Jamie White

Celebrant Rest eternal grant to them, O Lord.
People **And let light perpetual shine upon them.**

Celebrant May their souls, and the souls of all the departed,
People through the mercy of God, rest in peace.
Amen.

- BAS, page 588

ST. MARK'S MISSION STATEMENT

Living to the Glory of God

ST. MARK THE EVANGELIST PARISH PRAYER

**Almighty God, by your acceptance of our patron,
St. Mark the Evangelist, you showed us your way of love
and acceptance. Direct us in following your example,
so that we may respect the dignity of every human being
and further your kingdom of justice and peace;
through Jesus Christ our Lord. Amen.**

Annual Meeting – March 11, 2018

Opening Prayer

Election of Secretary

Minutes of Last Annual Meeting

Report of the Anglican Church Women

Report of the Archives Working Group

Report of the Cemetery Committee

Report of the C.L.B.

Report of the East Point Elementary Breakfast Program

Report of the Property Committee

Report of the St. Mark's Band

Report of the St. Mark's Choir

Report of the Sunday School

Report of the Rector's Warden

Report of the People's Warden (and Chair of Vestry)

Report of the Associate Priest

Report of the Rector

Financial Report

How our People Give

Budget for 2018

Church Information

Election of Vestry

New Business

Closing Prayer

MINUTES OF ST. MARK'S ANNUAL GENERAL MEETING
SUNDAY, MARCH 19, 2017, 12:30 P.M.

Welcome:

The meeting was opened by Kim Petley, People's Warden, who welcomed everyone to the meeting and thanked them for attending. She then invited Father Mark to lead us in an opening prayer.

Meeting Secretary:

A motion was made by Norman Matthews to nominate Dale Morgan as meeting secretary. It was seconded by Daisy Petite and the motion passed.

Approval of Minutes of 2016 AGM:

A motion was made by Max Baldwin to adopt the minutes of the 2016 AGM as tabled. The motion was seconded by Marion Jeans and the motion passed.

Reports:

The reports as contained in the document titled "St. Mark's Anglican Church Annual Report 2016" were presented in block. A motion was made by Calvin Smith to adopt the reports as contained in the document. The motion was seconded by Denise Rees and passed.

Financial Report:

The Financial Report was tabled by Rick Cullen, Treasurer. Rick stated that this is an engagement report rather than a full blown audit, which is much more expensive. The engagement report is much the same and gives us the information we require. Rick stated that we have done well this year in spite of our concerns about the economy, and have come out very strongly still holding our own. He did state, however, that we can't ignore the fact that depreciation is a factor that needs to be accounted for, and that this report excludes amortization, setting aside funds for future building, and such.

There was a question concerning why the contributions from Advent envelopes have gone up 40% and our Christmas offerings have gone down 30%. Rev. Robert responded to this question stating that these contributions fluctuate from year to year and that any change would only be of concern if it became a trend over a couple of years.

Rick moved for acceptance of the Financial Report. Marion Jeans seconded and the motion was passed.

Budget 2017:

In reviewing the budget statement for 2017, Rick noted that he budgeted less revenue for the coming year and cautioned that even though the budget did not increase for property repairs and maintenance, we could have surprises in the coming year.

Kevin Smith asked why salaries for priests have not shown any increase in this budget noting that there is a substantial discrepancy between the salaries of priests in this parish and those of priests in Central and Western Newfoundland. Rev. Robert responded noting that this is an issue that is dealt with by the dioceses rather than the individual parishes, and that this issue is already being researched by Bishop Geoff Peddle in an effort to bring the diocese up to standard.

Rick Cullen moved for the acceptance of the budget as presented. Joan Butler seconded the motion and the motion was passed.

How Our People Give:

Rick referred to the breakdown of how people contribute to the church and the need to promote increased e-giving to allow us to have a more stable financial picture.

Property Committee Presentation:

John Tucker, Rector's Warden, presented on behalf of the Property Committee.

John recalled Phase One of the Capital Campaign - rebuilding our office space. We did it! It is now built and paid off. He stated that we should recall that there were three phases and the next phase was rebuilding our Sunday school space. He reported that this space is decaying and in need of significant repair. We now need to decide what we want to do with this space and how we will proceed. He stated that there are four options:

- Tear down this space and not replace it. In doing this we need to remember that we need space for our Sunday school and that our children are our future.
- Replace this space and rent it to the present tenant.
- Replace the space and rent it to someone else, perhaps someone with our philosophy and/or who helps us carry out a ministry of our parish.
- Replace it and not rent it. Use it as our own space.

John stated that we need to start now to think about this and we do need to realize that we have to do something about it.

Marilyn Beaton asked about the possible cost of rebuilding. John stated that it would be very difficult at this point to give any accurate cost estimate, but if he had to, his guesstimate would be about \$300,000.

John stated that we need to begin another journey together, thoughtfully and prayerfully considering what we want, making a decision in a timely fashion and proceeding slowly.

Effie Sheppard reinforced the fact that in making decisions we need to consider that we need space for the Sunday school.

John mentioned that the stained glass windows in the church have significant moisture and water damage. He stated that we need to have a professional look at the windows, and repairs need to be done this year. He stated that he will keep everyone informed as we learn more.

Ed Williams asked if the Property Committee could give a written report outlining options of how to deal with the Sunday school space with attached costs and get it out to the congregation for input. John reported that he would be happy to write up a report with estimates of costs, but it would be very difficult to give exact numbers.

Max Baldwin reinforced that it is very important to continue to have access to this space.

Election of Vestry:

Rev. Robert discussed the names put forward for new vestry members as follows:

People's Warden - Kim Petley to stay on

Treasurer - Lynn Zurel

Other vestry members - Ernestine Worley, Joan Butler and Wendy Howie

Rev. Robert called for other nominations. There were no other nominations. The presented candidates were elected by acclamation.

Joan Butler made a motion to change the signing authority:

From:

People's Warden: Kim Petley
Treasurer: Rick Cullen

Rector's Warden: John Tucker
Office Manager: Tara Hutchings

To:

People's Warden: Kim Petley
Treasurer: Lynn Zurel

Rector's Warden: John Tucker
Office Manager: Tara Hutchings

The motion was seconded by Bert Short and the motion passed.

New Business:

There was no new business.

Adjournment and Closing Prayer:

The meeting was adjourned on a motion by Kim Petley and seconded by Dale Morgan. Rev. Robert led the group in a closing prayer.

ANNUAL GENERAL MEETING ATTENDEES (AS SIGNED AT THE MEETING)

Joan Butler	Carolyn O'Brien	Violet Drover
Douglass Frampton	Eva Sparkes	Joyce King
Effie Sheppard	Carol Arsenault	Violet Porter
Barbara Khan	Hubert Short	Marina Short
Max Baldwin	Hazel Baldwin	Barbara Keating
Frank Keating	Ed Williams	Jim White
Charles Hiscock	Marjorie Hiscock	Robert Smith
Gloria Smith	Betty Lewis	Alex Faseruk
Lynn Zurel	Gladys White	Tom White
Marilyn Beaton	Denise Rees	Kay Smith
Kevin Smith	Violet Bull	Norm Bull
Ruby Williams	Yvonne Randell	Clarence Randell
Sharon Sheppard	Eric Sheppard	Martha Shinkle
Gail Lidstone	George Worley	David Hood
Doreen Hood	Les Tarrant	Pauline Tarrant
David Jeans	Marion Jeans	Wendy Howie
Elizabeth Prince	Helen Rogers	Calvin Smith
Norman Matthews	Daisy Petite	Daphne Davidge
John Tucker	Kim Petley	Dale Morgan
Rick Cullen	Father Mark Nichols	Rev. Robert Cooke
Cathy Jones		

Respectfully submitted,

Dale Morgan

REPORT OF THE ST. MARK'S ANGLICAN CHURCH WOMEN

The focus of St. Mark's Anglican Church Women has always been to assist in the ministry of the parish. We have thirty members listed with an average attendance of twenty at each monthly meeting. One or both priests also attend and give a report on current parish life.

In such a busy parish as ours we have been called upon quite often to serve. The past year has been no exception:

- . Our President, Sharon Sheppard, and Marion Jeans participated in the World Day of Prayer service at the Salvation Army, Mundy Pond.
- . A kitchen project is going well with a two-member team responsible twice each month for general cleaning of appliances, counters, sinks, etc.
- . Held a Spring Afternoon Tea and Sale and sold tickets on a basket of goods.
- . Attended the A.C.W. Deanery Spring Fellowship at St. Nicholas, Torbay.
- . Held a Dessert and Card Party which was well attended.
- . Served dinner at the annual C.L.B. Banquet.
- . Donated \$60.00 towards chairs for Lavrock.
- . Held a catered Closing Dinner in June and invited all women of the parish. Tolson and Wayne Barrington provided music - thank you both so much. We presented Rev. Robert with a cheque for \$3,000.00 towards St. Mark's general funds.
- . Served at several funeral receptions.
- . President Sharon and Ruby Williams attended the annual Diocesan Meeting at Lavrock in September.
- . Attended the Deanery Fall Fellowship at St. Thomas' Church.
- . Prepared and served Morning Coffee at the Fall Fair. Sold tickets on a Christmas basket prepared by donations from A.C.W. members.
- . The font roll has been kept up to date, with thanks to Joyce King.
- . Visited and/or sent cards and flowers to A.C.W. members during illness.
- . Donated collection from the Christmas Stocking Project to the Ministry to the Deaf.
- . Donated funds from monthly Thank Offering to assist A.C.W. members from Labrador with travel expenses to annual Diocesan meetings.
- . Held a Christmas Potluck Dinner and invited all ladies of the parish. Santa visited and distributed gifts.
- . Donated \$25.00 to the Sunday School Project for 'Team Broken Earth'.
- . Ordered and sold eighty church calendars.

Since our annual meeting last February the office of co-chair has been vacant. The present membership is becoming older, and many have health issues. In 2018 four offices will become vacant and, as of the end of 2017, no person has come forward. We wish to thank all members of the parish who have supported us throughout the year; the clergy who have attended our meetings; and Tara for printing tickets and minutes, and all the extra things she has done for us. God bless you all.

Respectfully submitted,

Ruby Williams
Secretary

FAMILY LIFE – BIRTHDAY CARDS

Keeping in touch with families who have had children baptized at St. Mark's is a very important ministry for St. Mark's Anglican Church Women.

Once a month birthday cards are sent out to children celebrating their first birthday, inviting them to come and relight their Baptism candle on Birthday Sunday. The children who were baptized at St. Mark's but cannot attend because they live outside of the St. John's area or out of province, receive a birthday card to let them know they are being remembered in prayer on Birthday Sunday. There were 17 cards sent in the year 2017.

The birthday cards are updated on a regular basis from the Baptism records.

Respectfully submitted,

Louise Rice & Vi Porter
Anglican Church Women Family Life



ST. MARK'S ANGLICAN CHURCH WOMEN AUDIT 2017

OPENING BALANCE 2016 **\$3,141.61**

INCOME:

Thank Offering	244.70
Spring Sale	2,060.45
Funeral Donations	560.00
A.C.W. Closing Dinner	900.00
Fall Fair Basket (Members donated \$10 x 23)	230.00
Dessert & Card Party	1,150.95
Calendars (76 + 4 for church)	566.30
Christmas Stocking (School for Deaf)	180.80
A.C.W. Handbooks (2 x \$6)	12.00
A.C.W. Pins	25.00
Reimbursement of Cancelled Cheque	20.00

TOTAL: **\$5,950.20**

EXPENSES:

Flowers & Wine	62.57
Annual Assessment	630.00
Donation to St. Mark's General Funds	3,000.00
Caterer (Closing Dinner)	901.60
Christmas Hamper	85.46
Funeral Reception (Susan Brown)	404.65
Calendars (80)	350.30
Stop Cheque/Payment	20.00
Items for Fall Fair Basket	154.57
Deanery (Chairs & Pins)	117.00
Team Broken Earth	25.00
Job Winter (Kitchen Cabinet)	629.63
Service Fees	7.00

TOTAL **\$6,387.78**

CLOSING BALANCE: **\$2,704.03**

Respectfully submitted,

Ruby Kelly
Treasurer

Audited by Ed Williams on February 9, 2018

REPORT OF ST. MARK'S ARCHIVE COMMITTEE

Our collections continue to increase so there is a continuous process of sorting for archival value, filing and labelling. The files have to be checked regularly for signs of dampness, pests or any other form of deterioration. We are pleased to report that, in most areas environmentally, St. Mark's meets preservation requirements for small archives.

The past year has been both busy and exciting for the archive. The committee met on three occasions while the archivists met on a weekly or bi-weekly basis.

Our special project for the 40th anniversary of the parish was to submit historical facts from the archive to the bulletin at the end of each month from January to December. This took some intense research through vestry minutes, bulletins, committee reports and organizational materials to find items that would be of interest and, at the same time, we had to be mindful of the limited space allocated. We thank Tara for enabling us to do this without any great loss of content.

On several occasions we assisted the Property Committee in producing various types of blueprints from our collection during their regular maintenance of the building.

We recently updated the Finding Aid which catalogues the whole archival collection and is invaluable to researchers in locating information.

At a recent meeting of the Archive Committee we discussed the need for new members. It is apparent that several of our existing members are getting older and have health issues. For anyone interested in the life of the church - its history, everyday activities, administration and how to keep good records - this ministry has many rewards.

Training in archival procedures is provided through the Association of NL Archives (ANLA) and orientation to St. Mark's archives can be made available by the archivists.

For research purposes the archive is available by appointment at 726-3213.

Respectfully submitted,

Ruby Williams
Lorraine Moores
Volunteer Archivists

REPORT OF THE ANGLICAN CEMETERY COMMITTEE OF ST. JOHN'S AND MOUNT PEARL

The Anglican cemeteries at Forest Road and Kenmount Road are managed by a committee consisting of the Rectors and two representatives from each of the eight Anglican parishes in the cities of St. John's and Mount Pearl. The St. Mark's representatives are Arthur King and Max Batten.

In 2017, there were 114 interments at Kenmount Road Cemetery and 63 at Forest Road Cemetery. Cremation interments in plots and columbaria niches comprised 67% of our total 177 interments. To meet the need, ten columbaria have been installed in our cemeteries since 2000. Heritage Memorials Ltd. has been awarded a contract for the June 2018 installation of a new 80-niche columbarium in our Kenmount Road Cemetery Memorial Park. In October 2017 two new interment sections (50m x 100m total size) were constructed in the western part of Kenmount Road Cemetery by Larry King Excavating. A new road was also constructed around them. These new sections (Sections M and N) will greatly extend the life of the cemetery. They will be consecrated and ready for interments by May 2018.

Our cemeteries offer a perpetual care interment setting. Cemetery care and maintenance are carried out by two permanent cemetery staff and up to seven seasonal staff. Gravesite restoration is ongoing. In Forest Road 103 tipped monuments were realigned and 135 sunken graves were leveled with topsoil and covered by sod. In Kenmount Road some 157 tipped monuments were realigned and 370 sunken graves were restored. In June 2017 our staff installed a concrete patio walkway leading to the commemorative cross in our Kenmount Cemetery Memorial Park and placed sod between the cross and Columbarium 2015. Murray's Landscaping Services planted flowers, shrubs and trees around the cross and in a large rock garden. We are pleased to accept donations for shrubs, trees and commemorative plaques placed in our floral gardens.

The Annual Memorial Service was conducted at Kenmount Road Cemetery on July 12 by Rev. Barbara Boone, Church of the Good Shepherd. The Forest Road Cemetery service was conducted on July 19 by the Very Rev. William Bellamy and Rev. G. Taylor of St. Mary's. Our thanks to the clergy, organists and choirs, and to others who assisted. Thanks also to Eastern Audio Ltd. for providing and operating the sound systems for both services. Our sincere appreciation to all who made donations during these services and to those who gave donations and bequests throughout the year for the care and maintenance of our cemeteries.

If you have any questions or concerns, or wish to purchase a plot or columbarium niche, please contact our Cemetery Supervisor, Alton Newell (cell phone: 728-9909). Our current Cemetery and Columbaria Regulations booklets are available and provide guidelines on interments, plots, columbarium niches, services offered and fees.

Respectively submitted,

Arthur King

Committee Executive: Arthur King (*Chairman*); Douglas French (*Treasurer*); Ros Hiscock (*Secretary*); Jennifer Wadland (*Member at Large*); Marie Honeygold (*Memorial Services*), Nathan Menchions (*Accountant*)

REPORT OF ST. MARK'S C.L.B. COMPANY #1008
For the training year September 2016 to June 2017

St. Mark's C.L.B. Company is proud to be a part of St. Mark's parish as we strive to support the following areas of mission within the parish:

Worship – St. Mark's Company provides a unique way for youth from both inside and outside the parish to become involved in the life of the church. The C.L.B. augments other parish youth activities by providing an additional opportunity for youth involvement at St. Mark's, and to appeal to youth whose interests may not necessarily align with other groups within the church.

Christian Education – St. Mark's Company welcomes members with different or no faith background into St. Mark's and provides Christian education and church involvement opportunities as part of our regular program.

Outreach – Membership in St. Mark's Company extends beyond the parish congregation as we welcome members from all denominations and faiths in the east end of St. John's as well as Torbay, Flatrock, Pouch Cove and Bauline.

The 2016-2017 training year was another very successful one. The year began with our annual Labour Day weekend camping trip to Butterpot Park. This year's camping event was met with sunny weather. We were able to enjoy some great outdoor activities as well as a trip to the Salmonier Nature Park. All members worked together to cook a traditional jiggs dinner for everyone, and the night ended with a very enjoyable campfire and game of spotlight. Everyone truly enjoyed a fun-filled camping weekend.

Our Recruitment Night and "Welcome Back" Monday in September 2016 was a lot of fun. We had planned for an Outdoor Movie Night however, due to the rainy weather, we had to set up inside. Despite the last minute change in plans, everyone had a great time setting up our camping chairs and blankets inside St. Mark's to transform it into a movie theatre. When all was said and done, we had signed up many returning C.L.B. youth as well as a number of new recruits, for a total of approximately thirty-five members.

Throughout the year, St. Mark's C.L.B. Company saw tremendous growth, both in numbers and in enthusiasm. As such we have continued to face the challenge of having enough space to run a proper program. We were fortunate enough to secure the gym at East Point Elementary School for some Monday nights this year. This location will help us to properly implement our PT program and offer our youth a variety of activities that would not be possible at St. Mark's. Although the use of this second location serves us well, we do not want to leave St. Mark's, as the connection that the C.L.B. has to St. Mark's Church is very strong and beneficial for so many reasons. For this reason we have devised a schedule whereby two Mondays per month we parade at East Point Elementary, and the other two Mondays we parade at St. Mark's Church. Over the course of the year, we did our best to tailor our program around our location.

This year St. Mark's Company continued to be blessed with a very enthusiastic team of volunteer officers. This group has worked tirelessly throughout the year at both traditional and innovative ways to raise funds to support the program and keep the C.L.B. membership at as low a cost to parents/guardians as possible. It is our philosophy that all children should have equal opportunity to membership in the C.L.B., and fundraising helps to eliminate cost as a barrier. This year the officers and youth continued to organize a monthly recycling blitz, sold tickets for the annual C.L.B. Travel Sweep ticket draw, ran the Regatta Day hot dog booth and organized a very successful Cold Plate Fundraiser. The support received from St. Mark's in our fundraising efforts had a tremendous impact on the success of our programming. In the 2016-2017 training year we were able to purchase uniforms, take the youth on outings to various places in the St. John's region and help our youth members pay for summer camp.

The volunteer leadership team that runs St. Mark's C.L.B. Company is truly a pleasure to work with and continues to go far above and beyond what is expected of them. These leaders give endless hours of their

own time, effort and resources to provide an outstanding youth program. This group of individuals is continually coming up with new ideas and new projects to make the overall C.L.B. experience for the youth a positive one. The overall benefit that the youth receive from being a part of the C.L.B. reaches far beyond what other community-based youth programs, groups or clubs can provide. Through the C.L.B. youth not only have a fun and safe environment in which to enjoy themselves, but they are also taught many life skills including leadership, respect for themselves and others, active living, outdoor skills and, most importantly, solid Christian morals and values. It is our hope that St. Mark's C.L.B. will continue to be a part of the parish for many years to come - to reach out to the youth of our surrounding communities and extend the Kingdom of Christ among young people in a fun and friendly atmosphere of fellowship.

It is with great pleasure that I submit this 2016/2017 C.L.B. report to St. Mark's Church to be included in its 2017 Annual Report.

Sincerely,

Captain Jamie Peddle
Commanding Officer
St. Mark's Company, C.L.B.

REPORT OF THE EAST POINT ELEMENTARY BREAKFAST PROGRAM VOLUNTEERS

Once again St. Mark's has been very involved with East Point Elementary in spearheading their very worthwhile breakfast program. With the financial support of Kids Eat Smart, we purchase the necessary breakfast supplies for approximately 60 children each morning.

We have also been fortunate to have very generous bakers in our parish who provide muffins each month to add to the children's breakfast. Most of the breakfast volunteers are members of our parish who meet at the school early each morning to prepare the food for the many children.

This ministry has been extremely important to the children who avail of this program, and it would not be possible without our coming together as a parish community. We have had a very successful year in this very rewarding community outreach.

Thank you to all who have helped in any way.

Respectfully submitted,

Lorraine Eveleigh
Ruby Kelly



REPORT OF THE PROPERTY COMMITTEE

2017 was a very busy year with a lot of unexpected maintenance expenses as a result of the demolition of the preschool (almost \$30,000); repairs and replacement of the window behind the altar (\$18,000); and other miscellaneous expenses related to the upkeep of the property (\$10,000). For a more detailed breakdown, please refer to the treasurer's finance report.

There are several repairs that have to be completed in order to maintain the structure of the building and the property. These repairs include replacement of the two windows in the multipurpose room and one window in the choir room; the paving of the driveway which extends from the road to the end of the church office; painting of siding and other areas outside and inside the building; repairs to the entrance pillar; cleaning of the beams in the church which have water stains; replacement of kitchen counter top and washroom counter tops; the replacement of flooring in the multipurpose room and choir room. The budget for repairs and updates in 2018 is \$15,000, however not all these projects will be completed as they will exceed the \$15,000 budget. In this case these tasks/items that can be deferred will wait until such time as funds become available. Some of these tasks can be completed by volunteers. In early June 2018 there will be a date posted for a painting day to complete the painting of siding. If you are interested in offering your talents and skills to the church please contact me at 579-9464 or 631-4568.

In past years there was much discussion regarding the extension of the church hall, which would include Sunday school classrooms, restructuring of the kitchen, etc. With the decline in the economy, our loss of rental income and our deficit in 2017, this consideration has been placed on hold for an indefinite period of time.

I would like to extend sincere thanks to all people who helped in any way with the repairs and the demolition of the preschool, repairs to the driveway, painting and other upgrades to the church building and property. A special thank you to all members of the Property Committee for the time and support they give to St. Mark's, as well as to Rev. Robert and Father Mark for their support and guidance to the committee. I would also like to thank the wardens, John Tucker and Kim Petley, and all the vestry members for taking their time to discuss our recommendations and suggestions regarding the continuing repairs and maintenance of our property, and for their approval of projects completed.

Most importantly, I thank you all for your contributions to the building fund. Without your support these ongoing tasks would be unachievable.

Respectively submitted,

Norman Matthews

REPORT OF THE ST. MARK'S SATURDAY BAND

St. Mark's has been bringing contemporary Christian music to our Saturday evening worship for just over eleven years. Although the band plays hymns from the regular church hymnal, it also includes a variety of praise and inspirational music.

This year the band welcomed Rev. Bob Earle as its new director. Bob, in addition to his musicianship, brings a great deal of knowledge, experience, patience and humour in leading choirs and bands over the years. We are truly blessed for what he brings to the band each week.

The band practices every Tuesday evening from 7:00 to 9:00 p.m. Practices are anything but boring. The band has now grown to nine members. In addition to our vocalists, we have a keyboardist (Bob Earle), a bassist (Watson Reid), a percussionist-banjo player (Derrick Sheppard), a rhythm guitarist (Jim Fitzgerald) and a fingerstyle guitarist (Harold Press). There are four vocalists: Cal Smith, Helen Rogers, Noreen Press and Jacquie Birmingham. We have quickly formed a special bond, centered around a love of music, humour and God's blessing.

There is always room for new members. If you would like to sing with the band or have experience playing an instrument, please come and speak with one of us about the possibility of participating. Or, if there is particular music that inspires you, comforts you, or you just love, and you would like to hear it being played at Saturday worship, please mention it to one of our clergy or to one of the band members.

During the year the band will continue to play for Saturday worship, which runs between the Labour Day and May 24th weekends, and at other special events as it is able.

A special thank you to Watson Reid, who you see each week as our bassist, but who in reality is the technical master behind the sound (and lighting) you experience at Saturday worship and at other special events.

Finally, we wish to thank our clergy, Rev. Robert and Father Mark, our Vestry, our congregation and all visitors who have joined us for Saturday worship, for their encouragement and support in helping us turn our hearts to God through our music ministry.

Rev. Bob Earle, Band Director
Watson Reid, Technical Engineer
Jim Fitzgerald
Cal Smith
Helen Rogers
Jacquie Birmingham
Derrick Sheppard
Noreen Press
Harold Press



REPORT OF THE ST. MARK'S CHOIR

2017 was another wonderful year of music ministry for the St. Mark's Choir.

The choir continued to lead the music at most of our 10:30 a.m. Sunday worship times. During Lent, we provided music on Ash Wednesday. We also provided music for worship on Maundy Thursday, Good Friday and the 8:30 and 10:30 services on Easter Day. In addition, we had the pleasure of sharing music ministry with our parish band on a couple of occasions, as well as including former choir members and parish youth in singing our anniversary anthem. Although the choir does not usually sing anthems during the summer months, members attending the 10:30 worship on Sundays sat as a choir, and individual members sang solos after communion. During December we sang at the evening Christmas Carol service and at the 7:30 p.m. and 10 p.m. Christmas Eve services.

In addition we participated in parish fellowship by inviting others to our Easter breakfast between the 8:30 and 10:30 services, entertaining at our Café Marcus in May and by having a potluck in June. Once a month we have a "mug-up" after rehearsal with an open invitation to anyone who happens to be in the building.

Our outreach in 2017 took various forms. Available choir members led the singing at funerals of several parishioners and family members of parishioners. We always look forward to Christmas caroling at the homes of some of our shut-in parishioners. Last Christmas we also went caroling at St. Patrick's home for resident Rita Symonds. The latter was followed by Mary Brown's in the church hall before our Christmas Carol service.

Choir members contributed to the Fall Silent Auction, with the donation of towels and gift cards.

Café Marcus brought us \$850 in May placing us in a comfortable financial position and enabling us to make several necessary purchases last year. In January, we bought 25 copies of the BAS to be used in the choir pews as we always seemed to have inadequate numbers of copies on Sunday mornings. In July we purchased a portable sound system to be used at Café Marcus. We bought and hung rods and curtains for the Sunday School/choir rehearsal/meeting room in October. With limited space we can't always access the piano, so in December we purchased a small electronic keyboard to give us more rehearsal options. We also received a cash donation in December and used it to buy a music stand for the choir room.

The collaboration of youth participants with the Sunday school children continued in December 2017. Once again, the children presented their Christmas pageant on Christmas to a capacity and most appreciative congregation. Instead of presenting a short musical, this year's pageant retold the Christmas story through story, verse and song. In addition, the congregation joined in singing Christmas carols as part of the program. Approximately fifteen children aged four to seven and fourteen aged eight to twelve shared in the presentation of this year's pageant. Through readings, poems, solos, duets and small ensemble singing, the Christmas story was retold. A special thank you is extended to the children who devoted extra time to practice and prepare for this special project, to Sunday school teachers for their assistance, and to parents for supporting their children's participation. An extra special thank you is extended to Haley Tucker and Houri Ayoudian for their invaluable assistance to the director, and to Robin Peters for assisting with percussion accompaniment.

Youth of the parish – Georgia and Regan Scott, Haley Tucker, Houri Ayoudian, Julia Caines, Robin Peters and Joel Cox – performed choral selections at the Christmas Service of Lessons and Carols, as well as at the 7:30 Christmas Eve service. Thank you to Matthew Hardy for bass accompaniment and Robin Peters for percussion on Christmas Eve. Their musical presentations and participation were greatly appreciated.

Membership in the choir continues to be a special blessing for all of us. We gain great strength from the music we sing and wonderful support and encouragement from each other. 2017 was a particularly difficult year for several choir members who experienced sickness and loss of family members, and we are all grateful for the love expressed in this faith community of St. Mark's. We urge other parishioners to consider joining us in this ministry of music. The choir still meets Tuesday evenings from 8:00-9:30.

We are grateful for the continuous assistance of many friends who contribute so much to the production of our Café Marcus. Our thanks also go to our Office Manager, Tara, for printing and selling our tickets and for looking after advertising. Through strong congregational support for Café Marcus and individual donations we have continued to provide new music for the choir without having to ask the parish for financial help.

As well, we thank Michael Janes for organist duties at various times during the year. We thank Beverly Vivian Lane for her flute accompaniment at Café Marcus and Dominic Greene for his Celtic fiddle on Reign of Christ Sunday. Lastly, we thank our page turners Kim Petley, Sandra Pope, Janice Dawe and Betty Lewis who never hesitate on Sunday morning when I give them a nod or a look.

I would like to close with these words from Psalm 30:11-12 - "You have turned my mourning into dancing; you have taken off my sackcloth and clothed me with joy, so that my soul may praise you and not be silent. O Lord my God, I will give you thanks forever."

Respectfully submitted,

Rosalind Bartlett
Choir Director



ST. MARK'S SUNDAY SCHOOL REPORT

Christian education is a key building block for lifelong faith. Our St. Mark's Sunday School Team recognizes the importance of raising our children with knowledge and experience of the stories and traditions of Christianity, but also engaging their faith in a practical way through giving back to our local and global communities. We are committed to providing a meaningful, relevant and inspiring Sunday morning education program to our children.

Over the past few years, we have been challenged with providing one program that fits the spiritual development needs of both the primary and elementary child. Even though many elementary-age children attended, we felt they were not always engaged. We decided in the Fall that we would pilot a separate program for these children with a goal of providing more autonomy through self-directing learning. To date, this approach has brought much success. We have maintained a core group of children with attendance from eight to ten each week. They successfully planned and implemented our Advent Project. They began by brainstorming charities and decided on Team Broken Earth. They arranged a guest speaker, Susan Baird, a physiotherapist at the Janeway, to talk to them about her experience in Haiti. From there, they developed a marketing campaign to engage the younger children and encourage financial support from parishioners. The children raised over \$700 dollars during Advent and collected 55 pillow cases for Haitian women to make pillowcase dresses for girls in Haiti. They have now launched into preparation for their Lenten project. They have chosen to participate in a Diocesan youth initiative to raise funds for Home Again Furniture Bank. They built a cardboard truck to symbolize the work the bank does picking up gently used furniture and household items, and paraded through the church in an effort to encourage the support of parishioners. We are hopeful it will be a great success. Also, as part of their spiritual journey, the youth group will be designing the 9:30 a.m. service on Good Friday to be followed by the ever popular Easter Bingo and balloons on Easter Day.

The primary Sunday school program has also been successful. We have eight to ten children weekly. As in the past, our lessons include lectionary-based story time, dialogue with our clergy and related follow-up activities with our capable volunteer leaders. We also incorporate the seasons of the church year, sharing of the peace and recitation of the Lord's Prayer.

Christmas Pageant

This year, we are again grateful to our Choir Director, Rhonda Wicks, who developed and organized the pageant with the assistance of Haley Tucker. It certainly can be very challenging to schedule rehearsals during the busy month of December as these children are in many performances outside the church. Rhonda gave countless hours in accommodating one-on-one, small group and full group rehearsals. Their commitment was certainly evident this year as it went off without a hitch and they performed beautifully.

Special Events

We have several special events planned for the year in an effort to interact with the greater church community. Our annual Pancake Breakfast was held on February 25th. Children were encouraged to come in their pajamas and to bring along a special stuffed friend. Pancakes, fresh fruit, yogurt and beverage were provided to children and their families. A family skate is planned for April 21st at the Jack Byrne Arena from 3:00 – 4:00 p.m. followed by a gathering with treats and beverages. All are welcome! Finally, our Sunday school year-end celebration is scheduled for June 3rd at the Paul Reynolds Community Centre.

In closing, we would like to thank all the Sunday school leaders and helpers for their assistance, ideas and enthusiasm throughout the year. A special thank you goes to Rev. Robert and Father Mark for helping us provide an enriched curriculum for our children! We would also like to thank our volunteers who tidy and stock the nursery for our youngest parishioners!

Respectfully submitted,

Susan Gover and Christine Caines
Coordinators



REPORT OF THE RECTOR'S WARDEN



Hello to everyone. Another year has come and gone and it is once again time to submit a report of the Rector's Warden. We have overcome some challenges, some challenges continue and new challenges are on the horizon, but together we can deal with them as a community and move forward.

Our church continues to promote spiritual education and reflection, and I am very proud of our philosophy of acceptance, welcoming and inclusion that we demonstrate to our members of the LGBTQ community. I am pleased to be a part of this example of acceptance as this world is in such dire need of more positive role models of this type.

Our outreach programs are an excellent demonstration of how we lead by example. I want to personally thank everyone for their efforts in our Sunday school projects, the East Point Elementary Breakfast Program and the ANC dinners, as well as Eucharist at Pleasant View Towers and Bonaventure Retirement Centre. We have also provided Christmas dinner to our neighbours from Logy Bay Manor, Virginia Park and the Single Parents Association, and provided food hampers to those in need at Christmas as well as supporting the food bank year round.

Last year I congratulated everyone on our efforts to start and complete the major renovation project of the office space. It is still a point of pride with me in discussions of how a congregation can pull together and work together to achieve something great. I also suggested that it was time to take a breather and look to the future to continue our renovation efforts. Given the current economic climate, it is my recommendation to stay the course and consider future work, but I feel it is not the time to undertake another major capital project. Let us continue our discussions and dreams, however.

That being said, it has still been a time of change. As of the end of last summer, the pre-school annex was in as bad or worse condition than the old office space. To restore it would have been a major undertaking, probably costing more than the annex was worth. I encourage you all to consider how this space may be used going forward and to discuss it with myself and the Property Committee.

The annex removal and most major maintenance undertakings including the repair of the windows in the church were spearheaded by our hard-working Property Committee, led by Norman Matthews. Norman and the rest of the committee members are constantly at work on the next project and doing their best to be responsible with the monies available for maintenance and upgrades, while ensuring our church and facilities are up and running at all times.

In closing, I would like to personally thank Tara, our Office Manager, who works tirelessly to keep our church and programs running smoothly, as well as Frank Fogwill, the caretaker of our building and grounds, who works very much behind the scenes. These are our unsung heroes of St. Mark's.

I wish to also thank the members of Vestry for their willingness to serve the parish this way, and for the spirit of co-operation and thoughtfulness they bring to each meeting. Special thanks to outgoing members Richard Janzen, Stephen Mercer, Cal Smith, Rick Jacobs and Leah Paranavitana for their dedication during their terms.

I am proud to be part of this congregation, and I am at your service.

Respectfully submitted,

John Tucker

REPORT OF THE PEOPLE'S WARDEN



This report will represent my first report as People's Warden for the term 2017-2019. As this will mark my second term as People's Warden, it has once again been a pleasure being the representative of the people of St. Mark's. I remain available to our congregation, and I look forward to continuing to meet the needs of the people of our parish community.

The leadership and initiatives of our ministry team, Rev. Robert, Rev. Dr. Alex and Father Mark, along with our dedicated office staff, vestry members, Sunday school instructors and members of our congregation, have continued to ensure the success of St. Mark's in 2017.

The physical appearance of St. Mark's changed in 2017 with the removal of the temporary annex which housed our rental property for many years. As well, we made changes in our sanctuary with the creative additions of the painted murals on the walls. Thank you to our Property Committee Chair who led the demolition of the annex and kept the continued focus of this committee on the overall maintenance and care of our church building.

Our financial position continued to be relatively healthy in 2017 and we start 2018 in a solid, but cautious financial position. Our budget and expenses will need to be closely monitored in 2018 given the continued strain on the economic conditions facing our city and our province. Thank you to our Treasurer who spends many hours working with our Office Manager and staff, monitoring the financial position of our church. Her efforts in developing and monitoring our budget, financial recording and reporting, disbursement of funds and auditing of records has been tremendous in 2017, and we continue to look to her for guidance as we move into cautious times in the year ahead.

Our community outreach programs continue with a group of dedicated volunteers who bring the face of St. Mark's out into the wider community. In our weekly services and programs, we continue to receive the gift of watching our children grow and lead us in worship, and we thank our Sunday School teachers for their commitment.

At this time, I would like to take this opportunity to thank those members of Vestry who have completed their terms and will be finishing up at the time of this meeting. Your contribution, participation and leadership in the many committee meetings, vestry meetings, etc., have been valued and we appreciate your service.

On behalf of the people of St. Mark's, I would like to take this opportunity to commend and thank our leadership team, our choir, our office staff, our caretaker and all our dedicated and committed volunteers, and to acknowledge each and every one who contributes to the success of St. Mark's. We are indeed a community blessed to have so many people working tirelessly for this great place of worship we call "our church".

Finally, I would like to thank all my fellow parishioners, vestry team members and staff at St. Mark's for supporting me during my term. I am available to serve you, and welcome you to contact me any time. We can certainly look forward to another year of wonderful ministry and fellowship.

Respectfully submitted,

Kim Petley
People's Warden 2017 – 2019

ASSOCIATE'S REPORT



It's hard to believe that as I write this report, I'm heading into my third year with St. Mark's. It's been a very rewarding and fulfilling time for me. The past year has been a busy one. Outside of worship itself, my weekly routine includes preparing a sermon or children's story, home communions and visitation, worship preparation, and my weekly pastoral telephone calls. In addition, with the assistance of Les and Pauline Tarrant, I celebrate the Holy Eucharist at Bonaventure Retirement Home on a monthly basis (outside the summer months). There are other tasks which come up from time to time, such as funerals, weddings, baptismal visits and pastoral calls to Pleasant View Towers. The Rector has also delegated to me the administration of *A Sacred Trust*, our Diocesan maltreatment prevention protocol, within the parish. This means I'm responsible for providing an orientation to the protocol for new volunteers who minister to vulnerable persons on behalf of the parish, as well as ensuring that they are duly screened.

My telephone calls to the people on our parish cycle of prayer each week help me get to know more members of the parish community as time goes on. Indeed, they have made me aware of pastoral circumstances I wouldn't have known otherwise. However, it should be noted that a number of people have told me they have never had a call from me. As I get through every household on the parish list about once a year, I'm on my third time through the list. So if you haven't received a call from me in that time, it's probably because we do not have a current telephone number for you; you don't have an answering machine or your voicemail isn't set up; or you have asked that your name not be included in the cycle of prayer. Over the next year, if we have an email address for you, I will send an email if I can't reach you by telephone. In addition, I will call those households who have asked to be left off the cycle of prayer. Hopefully I will be able to at least leave you a message over the coming year.

I also have certain responsibilities to the Archdeaconry and Diocese. One example is my involvement with the Diocesan Society and Justice Committee, which seeks ways to engage the Diocese in various aspects of social justice. This has resulted in a partnership with Safe Harbour Outreach Project, an outreach to sex workers in the city, as well as the establishment of Home Again Furniture Bank. As a founding partner, the parishes of the Diocese are all referring agencies for those seeking furniture from Home Again Furniture Bank. Over the past year I have referred almost a dozen clients to the furniture bank. I have been quite taken aback by the desperate circumstances of these clients. As a parish community and as individual parishioners, I urge you to support this desperately needed ministry any way you can.

If there is one aspect of parish life that I have a huge passion for, it's that of outreach. I differentiate outreach from evangelism. Evangelism is drawing others to faith in Christ. Outreach is *reaching out* to those in any kind of need or, to put it another way, *being a good neighbour*. As a parish community we do this in a number of ways. We provide the breakfast program at East Point Elementary School. We funded the summer breakfast

program run by Virginia Park Community Centre. We host men's and women's cooking classes run by the Association for New Canadians (ANC). We host the ANC for a weekly "Mommy and Me" drop-in for new Canadian mothers and their children. Over the summer, we also hosted a Mom and Tot drop-in for Brighter Futures between the time Virginia Park Elementary School closed and the new school opened. We prepare and host a Christmas feast for residents of Logy Bay Manor, clients of the Single Parents Association and residents of Virginia Park. And there are also our Christmas hampers for the less fortunate and Christmas gift cards for the ANC. This is an amazing parish in which outreach is part of our DNA.



Recently I came across some questions posed to faith communities by Robert Lewis in his 2001 book, *The Church of Irresistible Influence*. "Can you imagine the community in which you live being genuinely thankful for your church? Can you imagine the neighbours around your church talking behind your back about 'how good it is' to have your church in the area because of its tangible witness you've offered them of God's love? Can you imagine a large number of your church members actively engaged in, and passionate about, community service?" Thinking about the outreach of this parish community I can only answer these questions one way – with a resounding "Yes!" Nonetheless, we cannot rest on our laurels. We can do more and we should do more. Much of my effort over the next year will be looking for more ways in which we can reach out to the people around us, especially the less fortunate. I pray that you will join me in looking for, and engaging in, more outreach as we move forward in the service of our Lord and Saviour Jesus Christ.

Your brother and servant in Christ,

Mark+

RECTOR'S REPORT



It is with great joy that I present to you my Rector's Report for 2017. I am so pleased and proud to be a part of this wonderful faith community. Thirteen years ago Lorie and I came to St. Mark's looking for a spiritual home. We were warmly welcomed then and St. Mark's has been home to our family to this very day. I am so blessed to share in ministry with you, the people of St. Mark's.

This report is a part of a bigger document that seeks to encapsulate the life of St. Mark's over the past year. In it we attempt to offer transparency in terms of our parish finances and accountability on how we use the financial resources that you so generously share with us. It also seeks to communicate the good news of what is happening at St. Mark's and to tell our story of ministry to our surrounding community. Many people work together throughout the year to make the contents of this report a reality. In these pages you have heard from them and about them. In my report I will touch on some points that are relevant to my role as Rector and the ministries that I am directly involved in.

Reports from our Treasurer and Property Committee Chair regarding our building and finances are included in this report but, as Rector, I too would like to share my thoughts. 2017 saw many challenges in these interrelated areas. From repairs to our stained glass windows to the removal of the preschool annex, it was a challenging year in terms of building maintenance and repairs. These were both expensive, but long overdue, projects. The removal of the preschool annex also meant the loss of the rental income it generated. In addition to this is the ongoing challenge of the current economic climate in our province right now. Our budget for 2018 is definitely a minimalist budget and vestry is seeking to curb unnecessary expenditures wherever possible. Thank you for your continued financial faithfulness, even in difficult times. In the year ahead we ask that you prayerfully reflect on what you give to St. Mark's, knowing that it is your generosity that enables St. Mark's to do the good work for which it has become so well known.

The Rector's Discretionary Fund is another way that your giving goes above and beyond our regular finances. St. Mark's is very blessed to have a consistently healthy Discretionary Fund. This fund enables us to further reach out into our community to financially support individuals, families and organizations. I frequently use the fund to help families in crisis due to unemployment, sickness or damage to their home by fire or flood. This year it was used to help new Canadian families buy much needed appliances and school supplies. The fund also helped a Young Adult Cancer Canada cancer patient who was struggling financially, the East Point Elementary Spring Fair and the Association for New Canadians men's group cooking classes. We typically list the Discretionary Fund as a memorial a certain times of the year, but you can give to it at any time by contacting the parish office.

Another way that we minister to the wider community is with our building. You may not be aware of just how many groups use our building throughout the year: the Kiwanis Music Festival, four different groups from the Association for New Canadians, the Community Volunteer Income Tax Program, the African Network Association, Masjid al Noor Mosque, Horticultural Society NL, Retired Clergy Association, Writers' Guild NL and various condo associations. A new way that we are using our building in the community is through our concert series Sunday Night Live. Through it we seek to provide good quality, family-friendly live music that's affordable and easily accessible. It's also a great way to financially help community partners like Home Again Furniture Bank. It is our hope to make our space available to more groups at little or no charge so that our building can truly become a community centre where people gather on a regular basis.

St. Mark's has always been a faith community that is not afraid to change and try new things. This is especially true of our liturgical life. Our Saturday worship and Prayer Writers Group are just two examples of this. In the last year or so we have once again been experimenting with some new liturgies. Over a year ago now we introduced a new baptism liturgy that came out of the Church of Scotland. During Advent we used a new liturgy that was created locally using sources from the wider Anglican and Lutheran churches. A similar Lenten liturgy is currently being used this Lenten season. We are also working on a gender-neutral version of our marriage liturgy. Our goal is that our worship be theologically sound, rooted in the scriptures and the rich tradition of the wider Anglican Church and its communion partners. We also hope that the liturgies are easily accessible, reflecting contemporary language and thought. The feedback that we have received is very positive and we look forward to enriching our common liturgical life together.

Another aspect of our liturgical life is the excellent music ministry here at St. Mark's. Under the direction of Rosalind Bartlett and Rhonda Wicks, our choir continues to contribute such beauty and grace to our 10:30 a.m. Sunday worship. Our Saturday Band also adds so much to our Saturday worship. After some big changes over the summer, including a new director in Bob Earle and some new voices and musicians, our band is better than ever. If you have not had the opportunity to hear them yet I encourage you to come check out one of our Saturday services. I may be biased, but I think we have the best choir and worship band around.

This past year we took an intentional time of prayer, discernment and conversation regarding the sacrament of Confirmation here at St. Mark's. As someone who has been leading Confirmation classes for twenty years now, I can honestly say that it is one of the most challenging parts of parish ministry. Trying to pass on the faith in a few months to a group of eleven and twelve year-olds at varying stages of faith development and church involvement is difficult, to say the least. On top of this, most children who go through Confirmation really don't want to be there. Newfoundland also has many cultural expectations around Confirmation, and also Baptism and Marriage that other regions do not. You can see why Confirmation has us pulling our hair out. Throughout, there have been three reflection questions guiding our discernment: What is Confirmation? What is our goal(s) in Confirmation preparation? What is the most appropriate age for Confirmation? One more Confirmation conversation session is planned for after Easter and may include a Facebook Live format.

There are many, many important ministries here at St. Mark's but I would like to highlight the ministry to Pleasant View Towers. On the first Wednesday of every month I go with a group of volunteers to the Pleasant View Towers long term care facility for worship. It is a wonderful ministry that is so appreciated by the residents. There is always joyful singing, laughter, fellowship and the sharing together in the bread and wine of communion. Our volunteers always bring a bright smile, gentle touch and helping hands as they porter residents back and forth to worship. Thank you to our volunteers who so faithfully give of their time: Ruby Williams (pianist), Rosalind Bartlett (song leader and soloist), Hazel & Max Baldwin, Mary White, Jean Stender, Marion Jeans, Marjorie Hiscock, Vi Drover, Vi Porter, Doreen Hood, Sandra Pope, Helen Dyson and Gladys White. Please let me know if you would like to volunteer for this important and rewarding ministry.

Another group that does important work here in the parish is our A.C.W. At the recent Annual General Meeting of the St. Mark's A.C.W. no nominees were forthcoming for the executive committee of the parish A.C.W. This means that our A.C.W. branch no longer operates under the auspices of the wider Diocesan A.C.W. structure. This follows a yearlong time of conversation and discernment within our A.C.W. group under the guidance and myself and the current executive. While it is sad to see our branch end, rest assured that the important

ministries that this group has carried out for 40 years will continue. Their ministry of hospitality at funeral receptions will continue under the direction of two coordinators appointed by me. Their work around our Fall and Spring Fairs and other parish events will continue on an ad hoc basis. I would like to thank Sharon Sheppard (Co-President), Ruby Williams (Secretary) and Ruby Kelly (Treasurer) for their leadership, especially over the last year. We do not view this as a failure, but simply a change in the way ministry happens in the parish. It is our hope that this change will open up new doors to further ministry and cooperation in our parish community.

Finally, I'd like to close by thanking some important people from our ministry team. Thank you to Rev. Alex for his sacramental and homiletical ministry. It's also been great having his bible studies back again. Thank you to Eric White for his continued help with our Finance Committee. Thank you to our vestry members: Kim Petley (People's Warden), John Tucker (Rector's Warden), Lynn Zurel (Treasurer), Allison Billard (Secretary), Rick Jacobs, Calvin Smith, Martha Shinkle, Wendy Howie, Ernestine Worley, Joan Butler, Richard Janzen, Stephen Mercer and Leah Paronavitana, for guiding the parish with wisdom and compassion. Thank you to Mark for being a great friend and colleague. We work hard, we laugh a lot and we have a chemistry that comes from years of friendship. Thank you to Tara for the tremendous work she does as our Office Administrator, in particular the magic she works in cleaning up my writing in reports like this. Thank you to all members of our church family - you constantly reaffirm my belief that the church is still relevant and capable of making a difference in the world today.

Respectfully and lovingly submitted,

Rev. Robert Cooke

REPORT OF THE TREASURER

2017 Financial Statements

Excerpts from the 2017 financial statements as subject to a Review Engagement by Grant Thornton follow this report. I offer the following commentary on those statements:

For the year ended December 31, 2017, St. Mark's reported a net operating loss of \$37,601. If we take account of the effect on the bottom line of the significant costs to demolish the pre-school and repair the stained glass windows, we experienced a good year financially. Generally speaking, except for the effect of these necessary, overdue and expensive repairs and maintenance costs, we met our budget with respect to both revenues and expenditures.

Overall, revenues decreased by just over \$7,000 compared to 2016. This decrease is the net of an increase in regular givings of just under \$10,000 which is offset by a decrease in rent revenue collected from the pre-school of approximately \$12,000 and a decrease in the recognition of refugee fund contributions reflecting that there was not an active refugee sponsorship campaign in 2017.

I would like to acknowledge the generosity of our congregation with respect to specified collections. Particularly noteworthy are collections related to special asks like the Virginia Park Community Centre Breakfast Program and the support of programming at Queen's College, as well as increased funding of the Rector's Discretionary Fund.

Most expenditures were fairly consistent year over year. Significant variances are as follows:

- Harmonized sales tax - net reflects increased expenditures this year on which HST was paid, primarily related to the demolition of the pre-school and the repairs of the stained glass windows.
- Heat and light expenditures are lower primarily due to the receipt of the RSP refund of just under \$4,400.
- Refugee sponsorships expenditure is down for the same reason described above re: the corresponding revenues.
- Repairs and maintenance has increased significantly compared to last year due to the costs associated with demolishing the pre-school, which was nearly \$30,000, and the costs to repair the stained glass windows which totalled approximately \$13,500 in 2017, with an additional cost of approximately \$4,000 incurred in January 2018 related to these repairs.

Despite the impact of the significant cash expenditure related to these two projects and the resultant decrease in our bank balance and our net assets, we continue to enjoy a healthy, if modest, balance sheet. The details of how we drew down our cash balances is detailed on the Statement of Cash Flows which follows this report in the financial statement excerpts.

2018 Budget

We are projecting a balanced budget for 2018. In order to balance the budget, we have had to project an increase in offerings, compared to last year's actual figures, of approximately 4%. This increase is consistent with the levels of increased support that we have been blessed to receive year over year in recent times. For that we are very grateful and hope that we can continue to count on the generous support of the congregation so we can continue the good work done by so many, in so many ways, at St. Mark's. One of the reasons we require this increase in offerings is, of course, the elimination of the \$30,000 in annual rent revenue from the pre-school. Many of our expenses are fixed so in order to balance the budget in 2018, we have had to project the increase in offerings as noted above and have budgeted those expenditures over which we have some discretion at the lowest amount that we can reasonably expect to achieve. This is the most prudent approach.

I would like to take this opportunity to thank all of those who have made my first year as your Treasurer most enjoyable. I would be remiss if I did not acknowledge what I have learned from Reverend Robert, Father Mark, Eric White, my fellow Vestry members and, most especially, Tara Hutchings. Tara is ever so competent and a wonderful person who graciously and capably serves all of us. Thank you!

It is a pleasure to serve St. Mark's as your Treasurer and I look forward to what is to come.

Respectfully submitted,

Lynn Zurel



Independent Practitioner's Review Engagement Report

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To the Members of
Church of St. Mark the Evangelist

We have reviewed the accompanying financial statements of Church of St. Mark the Evangelist that comprise the statement of financial position as at December 31, 2017, and the statements of operations, changes in net assets, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

**Conclusion**

Based on our review, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of Church of St. Mark the Evangelist as at December 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

St. John's, Canada
February 20, 2018

Grant Thornton LLP

Chartered Professional Accountants

Church of St. Mark the Evangelist

Statement of Operations

(Unaudited)

Year ended December 31

	2017	2016
Revenues		
Regular offerings	\$ 331,878	\$ 322,150
Other receipts (Schedule 1)	60,002	72,678
Amortization of capital campaign contributions	11,580	9,925
Miscellaneous	3,740	1,356
Recognition of refugee fund contributions	3,301	11,653
Amortization of building fund contributions	1,252	1,304
	<u>411,753</u>	<u>419,066</u>
Expenditures		
Amortization	23,943	22,841
Assistant rector's living allowance	18,000	18,000
Bank charges	6,995	6,583
Cemetery assessment	2,064	1,997
Church supplies	2,928	4,314
Diocesan assessment	68,814	66,568
Harmonized sales tax - net	6,462	3,919
Heat and light	12,536	17,730
Honoraria	1,550	1,870
Insurance	5,938	5,381
Miscellaneous	2,962	2,980
Municipal taxes	562	406
Music	1,673	-
Office	2,486	4,626
Photocopier	4,556	3,980
Professional fees	3,200	3,200
Rector's discretionary	10,122	8,265
Rector's living allowance	18,000	18,000
Refugee sponsorship	3,301	11,653
Repairs and maintenance	48,250	17,850
Salaries and benefits (Schedule 2)	194,433	191,480
Snowclearing	5,673	4,629
Telephone	3,249	3,209
Youth programs	1,657	1,623
	<u>449,354</u>	<u>421,104</u>
Deficiency of revenues over expenditures	\$ (37,601)	\$ (2,038)

See accompanying notes and schedules to the financial statements.

Church of St. Mark the Evangelist

Statement of Financial Position

(Unaudited)

December 31

2017

2016

Assets

Current

Cash	\$ 123,767	\$ 135,376
Accounts receivable	15	-
Harmonized sales tax receivable	3,646	1,347
	127,428	136,723

Capital assets (Note 2)

555,193	577,017
<u>\$ 682,621</u>	<u>\$ 713,740</u>

Liabilities

Current

Payables and accruals	\$ 13,084	\$ 4,900
Deferred contributions	5,428	5,946
Deferred refugee fund contributions (Note 4)	11,901	8,523
	30,413	19,369

Deferred building fund and capital campaign contributions (Note 4)

332,285	336,847
362,698	356,216

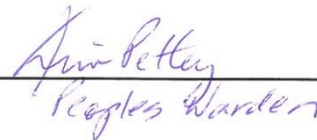
Net Assets - Unrestricted

319,923	357,524
<u>\$ 682,621</u>	<u>\$ 713,740</u>

On behalf of the board



Member


People's Warden

Member

Church of St. Mark the Evangelist

Statement of Cash Flows

(Unaudited)

Year ended December 31

2017

2016

Increase (decrease) in cash

Operating

Deficiency of revenues over expenditures	\$ (37,601)	\$ (2,038)
Item not affecting cash		
Amortization	<u>23,943</u>	<u>22,841</u>
	(13,658)	20,803
Change in non-cash working capital items		
Accounts receivable	(15)	-
Harmonized sales tax receivable	(2,299)	14,503
Payables and accruals	<u>8,184</u>	<u>1,000</u>
Deferred contributions	<u>(518)</u>	<u>1,264</u>
	<u>(8,306)</u>	<u>37,570</u>

Financing

Increase (decrease) in deferred refugee fund contributions	3,378	(3,077)
Increase in deferred building fund contributions	6,818	3,694
(Decrease) increase in deferred capital campaign contributions	<u>(11,380)</u>	<u>29,723</u>
	<u>(1,184)</u>	<u>30,340</u>

Investing

Purchase of capital assets	<u>(2,119)</u>	<u>(101,573)</u>
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Decrease in cash	(11,609)	(33,663)
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Cash

Beginning of year	<u>135,376</u>	<u>169,039</u>
End of year	<u>\$ 123,767</u>	<u>\$ 135,376</u>

See accompanying notes and schedules to the financial statements.

Church of St. Mark the Evangelist

Notes to the Financial Statements

(Unaudited)

December 31, 2017

5. Specified collections	2017	2016
Primates World Relief	\$ 11,503	\$ 11,295
Flowers - Altar Guild	1,357	1,342
Breakfast Program	1,200	-
Queen's College	905	-
Emmaus House Food Bank	880	1,330
Infinitely More	713	-
CLB	705	655
Team Broken Earth	664	-
Cemetery	650	997
PWRDF (Irma)	150	-
PWRDF (Sudan)	150	-
ACW	50	124
World Vision	25	-
Seeds of Hope	-	547
PWRDF (Fort Mac)	-	515
PWRDF (Haiti)	-	100
Choir	<u>\$ 18,952</u>	<u>\$ 16,905</u>

During the year, the Church received specific purpose collections aggregating \$18,952 (2016 - \$16,905) for distribution to the following related endeavours. These collections are not recorded as revenue in the accompanying financial statements.

6. Related party transactions

The following related party transactions occurred during the year:

- a) Assessment fees of \$68,814 (2016 - \$66,568) were paid to the Diocesan Synod of Eastern Newfoundland and Labrador, the parent organization.

These transactions are recorded at the exchange amount established and agreed to by the related party.

7. Commitments

The Church is committed to equipment lease payments for the next two years as follows: 2018 - \$3,071; and 2019 - \$768.

Church of St. Mark the Evangelist

Schedules to the Financial Statements

(Unaudited)

Year ended December 31

Schedule of Other receipts

Schedule 1

	2017	2016
Rentals	\$ 20,615	\$ 34,602
Fundraising - fall fair	16,112	16,060
Rector's discretionary	10,122	8,265
Christmas offering	3,530	3,434
Advent cards	2,915	4,352
Lenten self-denial	2,635	2,901
Easter envelopes	1,690	2,054
Music	1,673	-
Thanksgiving	710	1,010
	<u>\$ 60,002</u>	<u>\$ 72,678</u>

Schedule of Salaries and benefits

Schedule 2

	2017	2016
Rector's stipend and benefits	\$ 61,057	\$ 60,666
Assistant rector's stipend and benefits	60,834	60,540
Office	42,647	42,561
Organist/choir director	15,095	15,145
Janitor	12,284	12,568
Band leader	2,516	-
	<u>\$ 194,433</u>	<u>\$ 191,480</u>

A BREAKDOWN OF HOW PEOPLE ARE CONTRIBUTING TO THE CHURCH

<u>Number of People</u>	<u>Contributions</u>
27	\$0.00
12	\$0.01 – 25.00
6	\$25.01 – 50.00
15	\$50.01 – 100.00
24	\$100.01 – 200.00
32	\$200.01 – 300.00
24	\$300.01 – 400.00
27	\$400.01 – 500.00
30	\$500.01 – 600.00
19	\$600.01 – 700.00
18	\$700.01 – 800.00
11	\$800.01 – 900.00
11	\$900.01 – 1000.00
48	\$1000.01 – 1500.00
27	\$1500.01 – 2000.00
16	\$2000.01 – 2500.00
29	\$2500.01 +

Total of Contributors: 376

The number of contributors includes those families who use envelopes and those who contribute through e-giving.

	2018 Budget	Actual to 31-Dec-17	2017 Budget	Actual to 31-Dec-16
RECEIPTS				
Offerings	\$345,200	\$331,878	\$318,000	\$322,150
Other	5,000	7,104	3,000	3,410
<i>Total (Non-Specified) Offerings</i>	<u>350,200</u>	<u>338,982</u>	<u>321,000</u>	<u>325,560</u>
Other Receipts (Including rentals, Fall Fair, parish suppers, etc.)	31,500	46,517	60,000	62,359
TOTAL RECEIPTS	<u>\$381,700</u>	<u>\$385,499</u>	<u>\$381,000</u>	<u>\$387,919</u>
EXPENSES				
<i>Staffing Costs</i>				
Rector	62,127	61,057	60,666	60,666
Associate Priest	61,803	60,834	60,540	60,540
Rector - Living Allowance	18,000	18,000	18,000	18,000
Assoc. Priest - Living Allowance	18,000	18,000	18,000	18,000
Office Manager	44,283	42,647	43,412	42,561
Honorarium	2,000	1,550	2,000	1,870
Contract - Organist/Choir Director/Band Leader	20,764	17,611	15,145	15,145
Caretaker	13,000	12,285	13,000	12,568
<i>Total Staffing Costs</i>	<u>239,977</u>	<u>231,984</u>	<u>230,763</u>	<u>229,350</u>
<i>Office & Administrative Expenses</i>				
Bank Charges	6,500	6,995	6,500	6,583
Cemetery Assessment	2,102	2,064	2,064	1,997
Church Supplies	3,500	2,928	4,000	4,314
Diocesan Assessment	70,068	68,814	68,814	66,568
Heat & Light	14,000	12,536	18,000	17,730
HST, net	3,000	6,462	3,000	3,919
Insurance	6,000	5,938	5,500	5,381
Miscellaneous	528	4,635	4,600	3,386
Municipal Taxes	575	563		
Office	3,500	2,486	5,000	4,626
Photocopier	4,000	4,556	4,000	3,980
Professional Fees	3,200	3,200	3,200	3,200
Repairs & Maintenance	15,000	48,250	15,000	17,850
Snow Clearing	5,000	5,673	5,000	4,629
Telephone	3,000	3,249	3,000	3,209
Youth Programs	1,750	1,657	2,000	1,623
<i>Total Office & Administrative Expenses</i>	<u>141,723</u>	<u>180,006</u>	<u>149,678</u>	<u>148,995</u>
TOTAL EXPENSES	<u>\$381,700</u>	<u>\$411,990</u>	<u>\$380,441</u>	<u>\$378,345</u>
NET	<u>\$0</u>	<u>-\$26,491</u>	<u>\$559</u>	<u>\$9,574</u>

This budget is of cash flow, i.e. does not take account of, for example, the amortization of deferred building fund & Capital Campaign contributions or depreciation of capital assets.

The budget does not include collections that are collected on behalf of others, e.g. Altar Guild, PWRDF, etc. nor does it include collections for the Rector's Discretionary Fund and disbursements therefrom nor Refugee Fund revenue recognition nor disbursements.

CHURCH INFORMATION 2017

Attendance at Easter	473	Attendance at Christmas	1108
Baptisms for the Year	19	Confirmations for the Year	5
Marriages for the Year	6	Burials for the Year	10

Those who joined the Church Family by Baptism in 2017:

Clara Laura Alice Hearn	Caroline Elizabeth Courish
Jaelen Thomas Lovell Francis	Carolyn Kendra Coxworthy
Jordie Alexander Aylward	Emma Ashley Hiscock
Aiden Carsons James Purcell	Julia Elizabeth Turner
Hazel Amelia BurrIDGE	Oliver George Blagoev
Elle Marie Roebothan	Kyla Belle Hearn
Nathaniel James Watkins-Duffy	Evelyn Rosemary Johnston
Lincoln Gregory James Holloway	Joshua Andrew Herbert
Joel Scott Green	Remi Kianna Parsons
Brody Eli Parsons	

Those United in Marriage in 2017:

Nicole Sylvia Hearn & Glenn Joseph Roy Squires
Sylina Levon Jones & Peter Ryan Matterson
Rebecca Marie Kay Dawe & William Andrew West
Ann Margaret Murphy & Shane Bryan Conway
Stephanie Jane Dove & Christopher Clayton Day
Jennifer Dawn Power & Jamie Ronald Peddle

Those Confirmed in 2017:

Julia Danielle Caines
Jacob Richard Cullen
Eva Deidre Fitzgerald
William James John Meade
Aaron William Robert Reid

